

**QUALITY ENHANCEMENT PLAN
MEETING 4
Thursday, April 6, 2006 at 1:30 p.m.
Chaparral Room, Vernon Campus**

The Quality Enhancement Plan Committee met on Thursday, April 6, 2006 at 1:30 p.m. in the Chaparral Room on Vernon Campus. Members present include: Cindy Coufal, Chairman, Dennis Taylor, Marian Grona, Rita Lee, Joe Johnston, Daria Close, Annette Bever, and Karen Gragg.

- 1. Call the Meeting to Order.**
Chairman Cindy Coufal called the meeting to order.

- 2. Consider Approval of the Minutes from March 22, 2006.**
No corrections were made.
Action: Motion by Karen Gragg, seconded by Daria Close. The board unanimously approved the minutes from March 22, 2006 as presented.

- 3. Discussion of Proposed Topics.**
Chairman Cindy Coufal recommended that the board have a round table discussion on the proposed topics. A total of 12 proposals were turned in. All committee members had copies of the proposals. Proposals were read out loud and discussed.

- 4. Review the Rating Process.**
The committee members were presented with the Vernon College Quality Enhancement Plan Topic Evaluation Rubric. Each member is to score each of the proposals separately. The electronic rubrics are due to Cindy Coufal by April 13th. After all proposals are scored, the top three will be chosen.

- 5. Discussion on Next Meeting.**
The committee agreed to meet on April 27, 2006 at 1:30 p.m. in the Conference Room at the Century City Campus.

Meeting was adjourned at 3:30 p.m.